
Application form to the Pomeranian Science and Technology Park Gdynia

application type: **PARK**

The application is intended for entities operating on the market at least 2 years*.

Dear Entrepreneur,

Prior to starting to fill in the following application, [please carefully read our Manual](#). There you will find important information on the whole application process and how to prepare for a meeting with members of the Scientific Council.

Application process in short:



FILL IN THE FOLLOWING FORM in accordance with the instructions.



Fill in the form **SEND TO US BY EMAIL**: or by pressing the button “send the form to PPNT Gdynia”, or as appendix to the email to the following address aplikacja@ppnt.pl. Please remember that only the form filled out in whole will be taken into consideration.



If your form is complete (i.e. **all fields are filled in**) and contains exhaustive information on the project, we will invite you to the meeting with experts of the Scientific Council of PPNT Gdynia.

PPNT Gdynia reserves the right to check in generally-available registers if the data indicated in the form are correct.

All the fields are obligatory - unless expressly indicated otherwise.

*The period from the registration date of company to the application submission date is taken into account.



ppnt gdynia

**pomorski park
naukowo-technologiczny**

aleja zwycięstwa 96/98, 81-451 gdynia

tel. +48 58 880 81 50

ppnt@ppnt.pl | ppnt.pl

1. BASIC INFORMATION ABOUT THE COMPANY

company name	
date and place of registration of the company	
NIP [Tax ID No.], REGON [National Business Registry No.], KRS [National Court Register] (if applicable)	
industry (select the correct one or enter "other" in the field)	ICT and electronics automation/robotics/engineering biotechnology environmental protection creative industries other:
project nature / type (select the correct one or enter "other" in the field)	research and development project (R&D) creation of new products/services implementation of innovative solutions design industry social innovations other:
information about links (select the correct one)	independent entity branch of another company/agency/subsidiary name of parent entity:
person/s authorized to represent the company (management or owner)	
first name and last name of the contact person	
email	
phone number	
active website address	
link to portfolio (this field only refers to companies from design industry)	
number of employees	
company's revenues for last year (PLN gross)	



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2. DATA ON THE PROJECT AND ITS IMPLEMENTATION AT PPNT GDYNIA

2.1. PROJECT INFORMATION	
project name	
project description (max. 1,000 characters)	
specify the innovation type in the project (select the correct one)	product process marketing organizational
demonstrate project innovativeness acc. to the attached definition**	

**At PPNT Gdynia we assume the following definition: an innovation means any activity of an individual or a group of people, regarded by all as a novelty in relation to previous state. These activities can refer to all phenomena and areas aimed at executing expected changes in needs of individuals which finally generate effects and solutions favourable to all or a particular group of recipients. Innovative activities refer, for example, to new technical, technological, IT, ecological, organizational, sociological, logistic, marketing, economic, cultural and service solutions in a broad sense and concern all areas of human activity. An absolute condition for considering an activity as innovative is a possibility of its performance and implementation, as well as assessment of its measurable effects.



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2.2. KEY PERSONS IN THE PROJECT	
how many people will be involved in works on the project ?	
indicate key persons who will work on development of the project and describe their achievements	
do customers or market partners participate in the project? As who? <small>(e.g. subcontractors, suppliers)</small>	
2.3. RECIPIENTS / CUSTOMERS	
who is the recipient of product/ service/solution? <small>(who is the final product/service addressed to? why will customers buy it?)</small>	
indicate potential sources of revenues from the project and method of their acquisition	
has the company already signed agreements with the first customers / recipients or can in show interest in its solution in a different way?	
does the company plan to start export of products or services?	yes no we already carry out export activities
2.4. POSSIBILITY OF INTELLECTUAL PROPERTY / KNOW HOW PROTECTION	
present the possibilities of protection of product/service/ solution <small>(e.g. patent, unique knowledge or signed agreements)</small>	
indicate the degree of barrier for market entry	high medium low none
specify the number of possessed patents or such which are under registration in the Patent Office	



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2.5. PROJECT STAGES

present milestones showing project development plans

(describe the milestones from the most important to the least important)

so far	in the first year	in the first year	in the third year
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2.6. MARKET AND COMPETITORS

describe the **market** for your solution and indicate **trends** that occur on the market

competitive advantage

(explain what the product / service is distinguished by compared to the currently available and competitive products / services)

indicate the **key words** for searching for information about service, product, technology and competitive solutions



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2.7. PROJECT BUDGET				
	so far	in the first year	in the second year	in the third year
<p>indicate the planned sources and amounts of financing of the project</p> <p>(e.g. own funds, credits, subsidies and grants, investor, etc.) (PLN gross)</p>				
<p>expected revenues arising from implementation of the project on an annual basis</p> <p>(PLN gross)</p>				
<p>total employment cost on an annual basis</p> <p>(PLN gross)</p>				
<p>other costs in total on an annual basis</p> <p>(e.g. equipment, licenses, office, energy, etc.) (PLN gross)</p>				
2.8. WHY PPNT GDYNIA?				
<p>what do you expect from PPNT Gdynia?</p> <p>(max. 1,000 characters)</p>				
<p>what could you offer to the park community and to companies operating here as well as to the region?</p> <p>(max. 1,000 characters)</p>				

determine your demand for rooms	offices (m²):	number of rooms:
	electronic laboratories (m²):	
	biotechnology laboratories (m²):	
	workshops/prototyping (m²):	

declarations (required fields)

I hereby declare that I am not in arrears with payments to the Social Insurance Institution [ZUS] and Tax Office.

I declare that data included in this form are true.

I give my consent to the processing and storage of my personal data necessary for the recruitment, information and promotion purposes, by the Pomeranian Science and Technology Park Gdynia.

information clause:

Pursuant to Article 13 of the General Data Protection Regulation (hereinafter GDPR) of 27 April 2016 (Official Journal of EU L 119 of 04.05.2016) I acknowledge that:

1. The controller of your personal data is: Pomorski Park Naukowo – Technologiczny Gdynia Jednostka Budżetowa Gminy Miasta Gdyni, Al. Zwycięstwa 96/98, 81-451 Gdynia, NIP [Tax ID No.] 5862312326 (hereinafter: Controller).
2. In matters related to your data, please contact the Data Protection Officer appointed at the Controller: biuro@ppnt.pl, phone 58 880 81 50.
3. Your personal data shall be processed on the basis of applicable legal provisions: to exercise the statutory activity of the Controller (including recruitment, promotion and information activities); for accounting and book-keeping purposes, as well as to determine, pursue and defend against claims, which is the legitimate interest of the Controller and to prepare and implement the rental agreement (legal basis: Article 6(1)(a),(b),(c) GDPR).
4. Your personal data shall be used and stored by the time of the end of achievement of the purposes indicated above (point 3) i.e. for the time necessary to implement the agreement or by the time of withdrawal of the consent, and after that time for the period and in the scope consistent with applicable laws and regulations i.e. for the purpose of fulfilling the obligations stipulated in legal provisions, for archival purposes, to assert claims or defend own rights, maximum for the period of 10 years, or by the time of lodging a justified objection by you to the processing of personal data.
5. The recipients of your personal data shall be authorized public authorities, entities/institutions specified by legal provisions or entities cooperating with the Controller on the basis of concluded contracts and agreements (including entities which process entrusted data) during performance of the activities related to the statutory activity of the Controller.
6. Your personal data shall not be processed in automated way and shall not be subject to profiling, as well as shall not be provided outside the European Economic Area.
7. Under the rules specified in regulations on personal data protection you have the right to demand access to your personal data, demand rectification thereof, demand erasure thereof or limit the processing thereof and right to data portability. At all times you have the right to object to the processing of data under the rules and in the scope arising from GDPR. If the processing of personal data takes place on the basis of the consent, you have the right to withdraw that consent at all times. Such withdrawal shall not affect conformity of the processing to the applicable law, made on the basis of the consent prior to its withdrawal. The right to lodge an objection to the data processing shall not be vested if: processing of personal data takes place on the basis of the consent, data processing is necessary to implement the agreement which you are a party to, processing is necessary for the Controller to fulfil the legal obligation. The aforementioned demands may be sent to the addresses indicated in points 1) and 2).
8. You have the right to lodge a complaint to the supervisory authority i.e. the President of the Personal Data Protection Office with its registered office at the address: ul. Stawki 2, 00-193 Warsaw.
9. The provision of the personal data by you is voluntary, however failure to provide the data may result in impossibility of participating in the recruitment process (including impossibility of concluding the rental agreement) at the Controller.